

# Byte Academy Policies

## CANCELLATION

1. You have the right to cancel your course of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment (ie. payment of non-refundable deposit), whichever is later. For the avoidance of doubt, the pre-bootcamp phase will be considered a class session for this purpose.
2. Cancellation is effective when the student provides a notice of cancellation at the address of attendance stated on his or her enrollment agreement.
3. The notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by our admission agreement.
5. If the admission agreement is cancelled the school will refund the student any money he/she paid, less a registration fee (also, referred to as the “non-refundable deposit”) within 30 days after the notice of cancellation is received. If a student withdraws after the cancellation period, a refund will be made in accordance with the refund policy stated below.

## WITHDRAWAL

You may withdraw from the school at any time after the cancellation period (described above) and refunds are determined in accordance with the Refund Policy stated below.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a course of instruction when any of the following occurs:

- i) The student notifies the institution in writing of the student’s withdrawal or as of the date of the student’s withdrawal, whichever is later. The failure of a student to

immediately notify the school Director in writing of the student's intent to withdraw may delay a refund of tuition to the student pursuant to section 5002(3) of the Education Law.

ii) The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.

The official termination date of enrollment shall be the student's last day in class.

Students who withdraw due to an emergency, such as personal or family illness or national service, may be re-enrolled into another Byte Academy course following approval by the Director.

## REFUND POLICY

All refunds will be paid within 30 days of withdrawal. Refunds, as stated in the Refund Table below, will be less the registration fee.

## REFUND TABLE

### 12 Week Full-Time Bootcamp:

Tuition: \$14,950. Registration Fee (Non-Refundable Deposit): \$500

Table based on \$14,950 paid in full

	<b>Amount Completed</b>	<b>of</b>	<b>Course</b>	<b>Percent Refunded</b>	<b>Money Refunded</b>
During Bootcamp:					
Pre					

	During Week 1	100%	\$14,950
	After Week 1	80%	\$11,960
After Bootcamp:	Pre		
	Prior to or During Week 1	80%	\$11,960
	During Week 2	60%	\$8,970
	During Week 3	40%	\$5,980
	After Week 4	0%	\$0

## REPEATING

While it doesn't cost a student extra to repeat Phase 1 or Phase 2, the total weeks will be added for the purposes of determining refunds if any as indicated in the Refund Policy above. After repeating any of the phases the school reserves the right to ask a student to leave if they are unable to pass their evaluations for any phase for a second time.

## TUITION REIMBURSEMENT GUARANTEE

We will refund your tuition if you do not get a job within six months of graduating our full-time 12 week programs. However, you must hold up your end of the job search, which means:

1. Working with career services from Phase 1 of enrollment

2. Completion of our full-time 12 week course with satisfactory evaluations without repeating any phases
3. Completion of our Career Services form within one weeks of the first day of class (this helps us understand you goals and come up with the best path to achieve them)
4. Completion of all career-prep check points
5. Follow-up and acceptance of all Career Services recommendations, including on jobs that will be relevant to your experience and program.
6. When communicating with Career Services you must be responsive and reply within 72 hours
7. You must apply to at least 5 relevant jobs per week and submit weekly job search logs to the Career Services team.
8. We're going to require you to track all the employers and positions you apply to, as well as dates, email correspondence, and application materials related to your job search. You'll need to provide all of this to the Career Services team so they can help you as much as possible.
9. You must be eligible to work in the metropolitan area of your program and country of choice for 18 months post graduation
10. You must be willing to accept a job in a relevant field as recommended by our Career Services team.
11. If you live in a rural area or plan to move to one it is difficult for Byte to guarantee you a job. Therefore, you must live in one of 23 major North American metro areas encompassing 100 cities. If you are a Singapore student you must live in Singapore.
12. You must explicitly request your reimbursement in writing within 15 days of completing your job search. If for some reason you do not hear from us you must have a written email record of writing to us.
13. You must be a fluent English speaker and writer and at least 18 years old

If you do not meet all of the conditions above you can still: 1) enroll and waive the tuition reimbursement guarantee 2) focus your job search on any two metro areas

on the list and we will guarantee a software development role in one of these two cities. You must be able to relocate.